



## DEP Right-to-Know Law Record Request Form

**Business Hours:** 8:00 am - 4:30 pm (RTK requests received after 4:30 pm are considered received the next business day)

**Mail to:** DEP Open Records Officer ("AORO"), DEP/BOS, PO Box 8473, Harrisburg, PA 17105-8473.

**Or Fax to:** 717-705-8023

**Or Email to:** [EP-DEP-RTK@pa.gov](mailto:EP-DEP-RTK@pa.gov) \*Request sent to any other email will not be deemed a RTKL request.

**Contact:** 717-787-2043

**Name of Requester (or Anonymous):** cindy long

**Name of Company (or N/A):** muckrock news

**Requester's Street Address:**

**Requester's City/State/Zip Code:**, ,

**Requester's Telephone Number:**

**Requester's Email Address:** 77715-78586997@requests.muckrock.com

Records being requested (please sufficiently describe the record(s) requested so that they are identifiable to Department staff.):

WMGR081

Department Records Requested: Name of Company or Individual of records you are seeking (including former names)

Facility Name of Requested Department Records: Records for (if different from Company Name)

Street Address (including zip code)

Statewide

County

Municipality

Additional information to assist with search and retrieval of responsive records (e.g. permit no.(s); dates or timeframe of records requested; programs of interest)

2018 Annual Reports SERO

**Programs for File Review**

**FORM OF RECORD PRODUCTION – check appropriate response:**

**REQUESTING FILE REVIEW ACCESS:**

Seeking access, review and self copying of records is at a reduced cost of \$.15 per page.

YES  
 NO

**REQUESTING DUPLICATION AND MAILING RECORDS:**

Agency copying of records is at a cost of \$.25 per page

YES  
 NO

**REQUESTING CERTIFICATION OF RECORDS:**

I WANT DEP TO CERTIFY RECORDS (AT A COST OF \$1.00 PER PAGE):

YES